



Release Notes November 15th, 2023

Our teams have been working hard on improving our processes and products. In light of that goal, we will be making an update on November 15th, 2023 which will consist of the following items:

Employees/New Hires can Message Division Assigned HR Staff

- New users will find a convenient dropdown menu in the Messages area, allowing them to easily select and connect with the HR Staff assigned to their specific division.
 - In the event that a new user requires assistance or seeks company information, this option provides an opportunity to reach out to the relevant party.
 - Video: [Employee Messages to HR Staff](#)
-

HR Administrators can Message All HR Administrators and/or All HR Staff in Bulk

- When HR Administrators want to send a message to everyone who needs to know, they can simply type '@hrstaff' or '@hradmin' in the To: field to make sure it reaches the right group of people.
 - This feature makes it easy for your team to communicate internally and saves time by allowing you to send important information to everyone at once.
 - Video: [Bulk Messages Staff / Admin](#)
-

HR Administrators and HR Staff can Restrict Responses of Messages

- HR Administrators have the flexibility to control who sees and responds to messages based on the content.
 - This helps maintain privacy and ensures a more tailored communication approach.
 - Video: [Select Reply Options in Messages](#)
-

HireForms Product Management Team

435-752-9129

hireformssupport@applicantpro.com

You are receiving this email because you are an HR Admin using HireForms Onboarding through ApplicantPro

Please note, if you do not see these changes in your account, they may take a couple of days to update. If after 3 days from the date listed above they are still unavailable please feel free to reply directly to this email.

Stephanie Mitchell
Onboarding Client Success and Support
stephaniemitchell@applicantpro.com

Applicant **PRO**

If you want to unsubscribe, [click here](#).

